

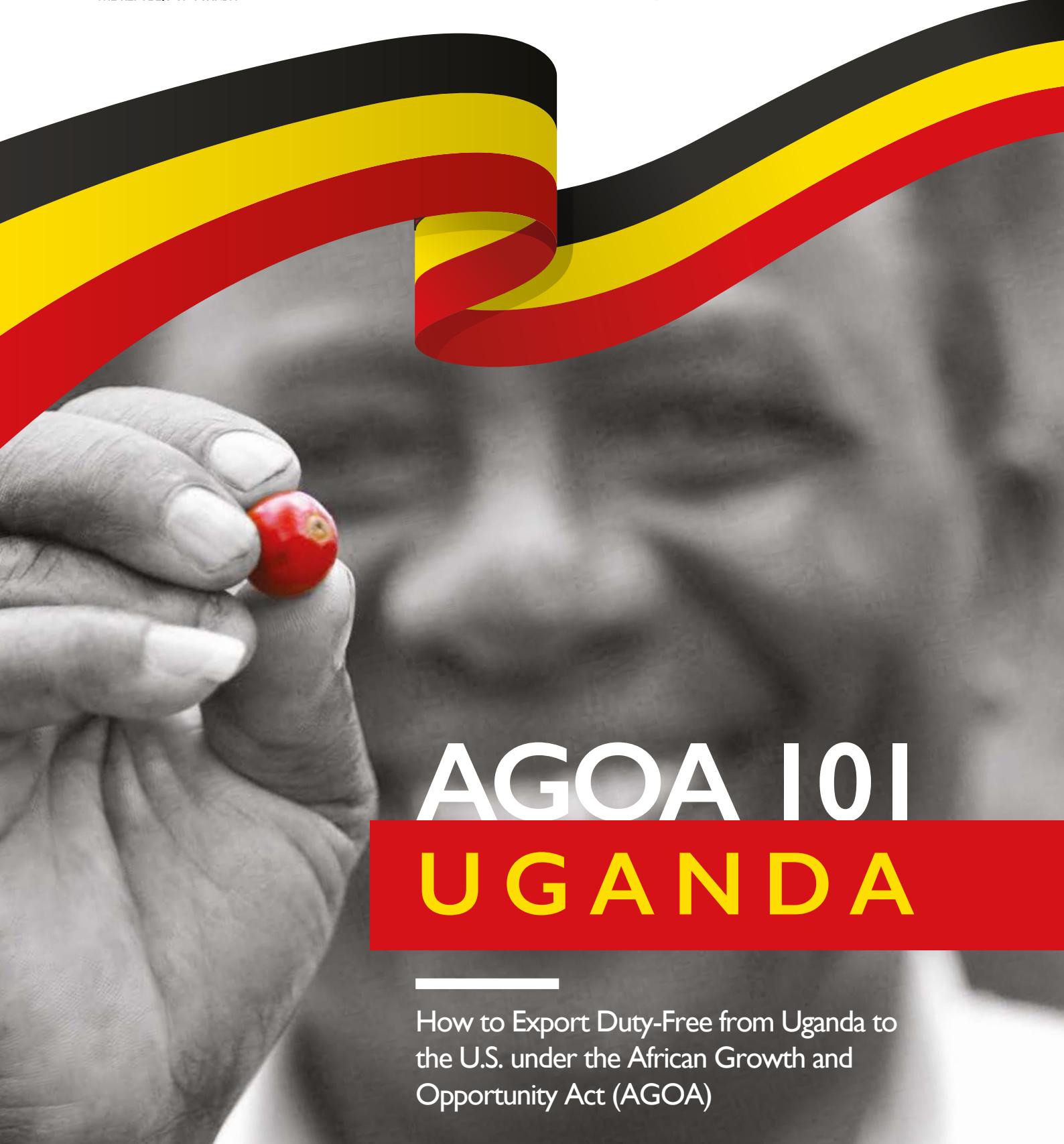


THE REPUBLIC OF UGANDA

MINISTRY OF TRADE,
INDUSTRY AND
COOPERATIVES



AGOA COUNTRY
RESPONSE OFFICE



AGOA 101 UGANDA

How to Export Duty-Free from Uganda to
the U.S. under the African Growth and
Opportunity Act (AGOA)



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EDITION
MAY 2019

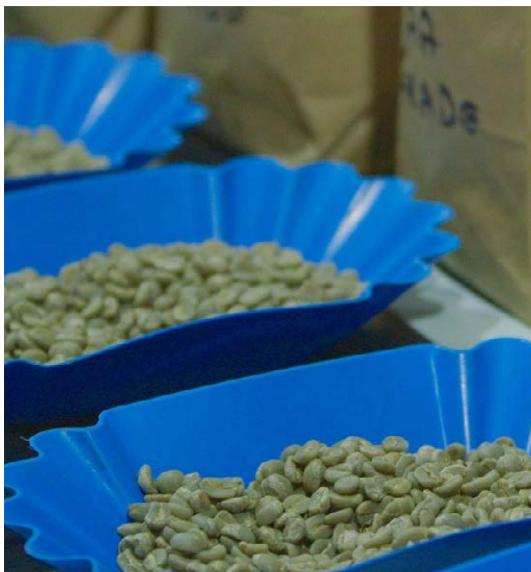
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Competitive AGOA Exports from Uganda to the U.S.



Overview of AGOA

Why this Guide?

The African Growth and Opportunity Act (AGOA) provides duty-free access to the U.S. market for over 6,000 products. This guide outlines the step-by-step process that Ugandan businesses should take to export to the United States of America (U.S.) through AGOA. It provides additional information on the export of four high-demand, high-value sectors, namely coffee, cut flowers, fish, and textiles and apparel.

Although exporting can be a challenging process, it can also be profitable if the individual or company successfully complies with the steps. Exporters must follow two sets of requirements:

1. Ugandan laws and regulations that govern the export process, and
2. Laws and regulations that govern the destination country's imports, in this case, the U.S.

Regulations also vary according to the product being exported; exporters must research to ensure that their product meets the necessary requirements for export.

This guide assumes that the exporter or potential exporter has already conducted the necessary market research, and is ready to export. Before proceeding, exporters must identify the correct tariff code and its eligibility for duty-free export under AGOA. This status can be established by referring to [www.agoa.info/about-agoa/products.html](https://agoa.info/about-agoa/products.html). Insert the product name, search for the correct tariff code and confirm its AGOA status, denoted by the letter "D" in the AGOA indicator column. Exporters should familiarize themselves with U.S. industry standards and product-specific regulations that may require additional documentation and procedures.

What is AGOA?

AGOA, a U.S. trade preference act, was enacted on May 18, 2000, as Public Law 106 of the 200th Congress. AGOA promotes economic growth in eligible sub-Saharan African countries by providing

duty-free access to the U.S. market, thereby increasing the competitiveness of qualifying products. It builds on existing U.S. trade programs by expanding the duty-free benefits previously available only under the Generalized System of Preferences (GSP) program to approximately 6,400 tariff lines. On June 29, 2015, U.S. President Barack Obama signed the AGOA Trade Preferences Extension Act into law, extending the AGOA legislation by an additional 10 years to 2025.

Uganda AGOA Country and Product Eligibility

Uganda is one of 38 African countries that are eligible for tariff-free and quota-free access to the U.S. market. Since AGOA was enacted, Uganda has recorded significant fluctuations in AGOA exports. Its AGOA/GSP exports peaked in 2004 with a value of approximately \$5 million. A period of export shrinkage followed with AGOA/GSP exports hitting a low of less than \$1 million in 2009. Exports have not fully recovered, but are expanding. Total AGOA/GSP exports in 2018 stood at \$4.48 million. The extension of the AGOA legislation until 2025 provides Ugandan exporters with an opportunity to further expand manufacturing and production, and to diversify and increase exports to the U.S.

Some of the benefits Uganda receives under AGOA eligibility are:

- Duty-free treatment for eligible origin products including apparel articles made in Uganda;
- Permission to use third-country fabric under the Special Rule for Apparel; and
- The ability to cumulate product value across AGOA-eligible countries.

For more information about AGOA-eligible products, visit <https://agoa.info/about-agoa/product-eligibility.html> and <https://agoa.info/about-agoa/products.html>.

U.S. Buyers and Brands Sourcing from Uganda



- Atlantic Specialty Coffee Inc.
- Atlas Coffee Importers Inc.
- Beekenkamp Inc.
- Coex Coffee International Inc.
- Cost Plus World Market
- Dazzlers and Toppers Ptl Ltd.
- Do Terra Manufacturing Co.
- Falcon Coffee Ltd.
- McCormick & Co.
- Olam International
- Starbucks Coffee Trading Company
- Swahili Africa Modern



Why Source from Uganda?

- AGOA's duty-free savings.
 - A stable economy with annual GDP growth of 5 percent.
 - Real GDP growth was an estimated 5.3% in 2018, up from 5.0% in 2017. Real GDP growth is projected to improve to 5.5% in 2019 and 5.7% in 2020.
- Source: Africa Development Bank, Uganda Economic Outlook*
- A land-linked strategic position within the East African Community and Great Lakes region.
 - Government committed to private sector – led growth and development.
 - The Uganda Investment Authority is a one-stop centre bringing all investment-related processes under one roof/ system.
 - A trainable, adaptable and enterprising workforce from over 30 universities and colleges.
 - Incentives from export processing zones.

The U.S. Market Opportunity

- AGOA's duty-free benefits.
- Largest consumer market in world.
- Market diversity: given size of market, only small/regional business capture is needed.
- Many niche markets to absorb new products.
- Multiple distribution channels.
- Transparent regulatory requirements.
- Strong online/direct-to-consumer market.
- Perception of Africa as new frontier for business in certain sectors.
- Ease of communication.
- Openness of American consumers to goods made outside the U.S.
- Corporate social investment compliance in production systems.

General AGOA Rules of Origin

Introduction

Rules of Origin (RoO) set out the working and processing requirements that must be undertaken locally for a product to be considered the “economic origin” of the exporting country. The purpose of RoO is to prevent trade deflection and transshipment, i.e. goods made elsewhere being routed through a beneficiary country for trade preferences with insufficient or no local value-adding activities taking place.

The key provisions under AGOA are:

1. The export product must be imported directly from the AGOA-beneficiary country into the U.S.
2. The product must be wholly manufactured in the exporting country or in one or more AGOA-beneficiary countries (this concept is called “cumulation of origin”).
3. The final product may incorporate materials sourced from non-AGOA-beneficiaries provided that the sum of the direct cost or value of the materials produced in one or more designated AGOA-beneficiary country(ies) plus the “direct costs of processing” undertaken in the AGOA-beneficiary country(ies) equal at least 35 percent of the product’s appraised value at the U.S. port of entry. That is:

Cost of local materials + direct cost of processing must $\geq 35\%$

In addition, up to 15 percent of the 35 percent local content value (as appraised at the U.S. port of entry) may consist of U.S.-originating parts and materials. This concept is called “bilateral cumulation of origin.”

Nevertheless, it is important that local processing represents a substantial percentage of the final product. Therefore, local processing must go beyond the following thresholds to obtain local economic origin:

- Simple combining or packaging operations, or
- Mere dilution with water or another substance that does not materially alter the characteristics of the article.

AGOA Textile and Apparel Rules of Origin (Special Provisions)

Introduction

AGOA-eligible sub-Saharan African countries looking to export textiles and apparel duty-free into the U.S. under AGOA must first be certified as having complied with AGOA’s Textile and Apparel provisions. This entails establishing adequate and effective product visa systems to prevent illegal transshipment and the use of counterfeit documentation, as well as having instituted required enforcement and verification procedures.

Qualifying Textile and Apparel Articles

AGOA provides duty-free and quota-free treatment for eligible apparel articles until September 30, 2025. Qualifying articles of apparel include:

- Apparel made of U.S. yarns and fabrics in AGOA-eligible countries (Categories 1 and 2)
- Apparel made of sub-Saharan African (regional) and U.S. yarns and fabrics (Categories 3 and 4)
- Apparel made in a designated lesser-developed country of third-country yarns and fabrics (Category 5, also known as “third country fabric”)
- Certain cashmere and merino wool sweaters (Category 6 and 7)
- Apparel made of yarns and fabrics not produced in commercial quantities in the U.S. (Category 8)
- Eligible hand loomed, handmade, or folklore articles and ethnic printed fabrics (Category 9)
- Textiles and textile articles produced entirely in a lesser-developed beneficiary country (Category 0)

Special Rule for Apparel Applying to Lesser-Developed AGOA Countries

Textile and Textile Articles (Category 5): Under a special rule for lesser-developed beneficiary countries, there is an additional preference allowing duty-free access for apparel made from fabric originating anywhere in the world (third country fabric). This is in effect until September 30, 2025, and is subject to a cap.

Category 0: AGOA amendments expanded AGOA benefits to textile articles originating entirely in one or more lesser-developed beneficiary sub-Saharan African country(ies). This new provision extends preferential treatment to textile articles such as fibers, yarns, fabrics and made-up goods (e.g., towels, sheets, blankets and floor coverings). This is incorporated into the AGOA visa arrangement.

Hand Loomed/Handmade/Folklore Articles/Ethnic Printed Fabrics (Category 9)

AGOA provides duty- and quota-free benefits for hand loomed, handmade, folklore articles and ethnic printed fabrics made in beneficiary sub-Saharan African countries. This provision is known as "Category 9." This extends duty-free treatment to articles that may not otherwise qualify under AGOA, as long as they are completely handmade and hand loomed and do not include any modern features such as elastic or zippers.

Other Non-Textile Rules of Origin

Footwear

All footwear from AGOA-beneficiary countries is duty-free, provided that they meet the RoO. The RoO for footwear under AGOA is a change to headings 6401 through 6405 from any heading outside that group, provided the regional value content is not less than 35 percent of the appraised value of the product. There are no restrictions on the use of imported uppers. The 35 percent regional value content requirement can be comprised of a combination of value from AGOA-beneficiary countries. No more than 15 percent of the total value of the footwear can come from the U.S.

Non-Textile Travel Goods

All non-textile travel goods from AGOA-beneficiary countries have duty-free access provided that they meet the RoO. The RoO for non-textile travel goods is a change to subheading 4202.11, 4202.19-4202.21, 4202.29-4202.31, 4202.39-4202.91, or 4202.99 from any other chapter, provided the regional value content is not less than 35 percent of the appraised value of the product.

General AGOA Export Procedures for Uganda

To export products duty-free under AGOA, potential exporters must complete the following steps.

Step 1: Register Business

It is a statutory requirement that every business operating in Uganda be registered and/or fully incorporated. This registration is important for businesses and export-related transactions as it demonstrates the credibility and legality of the entity. The business registration process is managed by Uganda Registration Services Bureau.

How to Register a Local Company

To register a local company limited by shares, you need to reserve the company name and then file the following documents with the Registrar of Companies under the Uganda Registration Services Bureau:

1. Companies Registration Form (s.18)
2. Memorandum and Articles of Association (if any)
3. Other company forms
4. A1 – Statement of Nominal Capital

To register a local company limited by guarantee, you need to reserve the company name and then file the following documents with Registrar of Companies:

1. Company Registration Form (s.18)
2. Memorandum and Articles of Association

When the documents are ready, complete a self-assessment using forms found at the Uganda Registration Services Bureau and pay the registration fees and stamp duty. Upon registration, the Registrar will issue a certificate of incorporation within two working days.

After the company has been registered, the following forms must be filled out (company returns).

1. Form 20 – particulars of directors and secretaries (within 14 days)

2. Form 18 – notice of situation of registered office and postal address (within 14 days)
3. Form 10 – return of allotment (within 60 days)
4. Annual return form for a company limited by shares (to be filed once every year)

How to Register a Foreign Company

A foreign company, meaning one which is incorporated in another country, must be registered to carry out business in Uganda.

To register a foreign company, the following documents must be submitted to the Registrar of Companies under the Uganda Registration Services Bureau:

1. Certified copies of Memorandum of Articles of Association/Charter/Constitution and certificate from the country of origin duly witnessed
2. Form 24 – particulars of directors and secretaries
3. Form 13 – statement of all subsisting charges
4. Form 25 – list of names and address of persons resident in Uganda authorized to accept services on behalf of the company
5. Form 26 – address and principal office of company

When the documents are ready, complete a self-assessment using forms found at the Uganda Registration Services Bureau and pay the registration fees and stamp duty. Upon registration, the Registrar will issue a certificate of incorporation within two working days.

Step 2: Prepare and Obtain Export Documents

Documents and authorizations required for export transactions include:

- Commercial Invoice,
- Bill of Lading or Airway Bill,
- Export Packing List,
- Certificate of Origin (non-textile),
- AGOA Textile Visa (Textiles Certificate of Origin),
- Manufacturers Certificate for AGOA visa, and
- Phytosanitary Certificate (for plants and other agricultural products).

Commercial Invoice

A commercial invoice is the bill given from the seller to the buyer of products. It is required for most imports into the U.S. The buyer needs the invoice to prove ownership and arrange payment. It may also be used for the transaction of goods not intended for further sale, returned products and goods intended only for temporary import, among others.

The invoice must contain the following information:

- Complete name and address of the buyer or importer; seller or manufacturer; and the shipper;
- Detailed description of the products with quantities and the Harmonized System (HS) codes of the goods;
- Total value per item;
- Country of origin, with reason for export; and
- Statement and signature certifying that the invoice is true.

Bill of Lading

The bill of lading is a contract between the owner of the products and the carrier. There are two types:

1. A straight bill of lading, which is non-negotiable, and
 2. The negotiable/shipper's order bill of lading, which can be bought, sold or traded while goods are in transit and is used for letter-of-credit transactions.
- The buyer usually needs a copy of the bill of lading as proof of ownership to take possession of the goods.

For air carriers, the bill of lading is known as an airway bill.

Export Packing List

An export packing list specifies the material in individual packages and shows their net, legal, tare and gross weights in U.S. and metric values. The export packing list is normally attached to the outside of the package in a clearly marked waterproof envelope. It is a useful document for customs officials who use it to check consignments at inspection points.

If the export uses wood packaging, the wood must be treated in accordance with the International Standard for Phytosanitary Measures (ISPM) No. 15. The exporter must therefore liaise with the Department of Crop Resources in the Ministry of Agriculture, Animal Industry and Fisheries.

Certificate of Origin

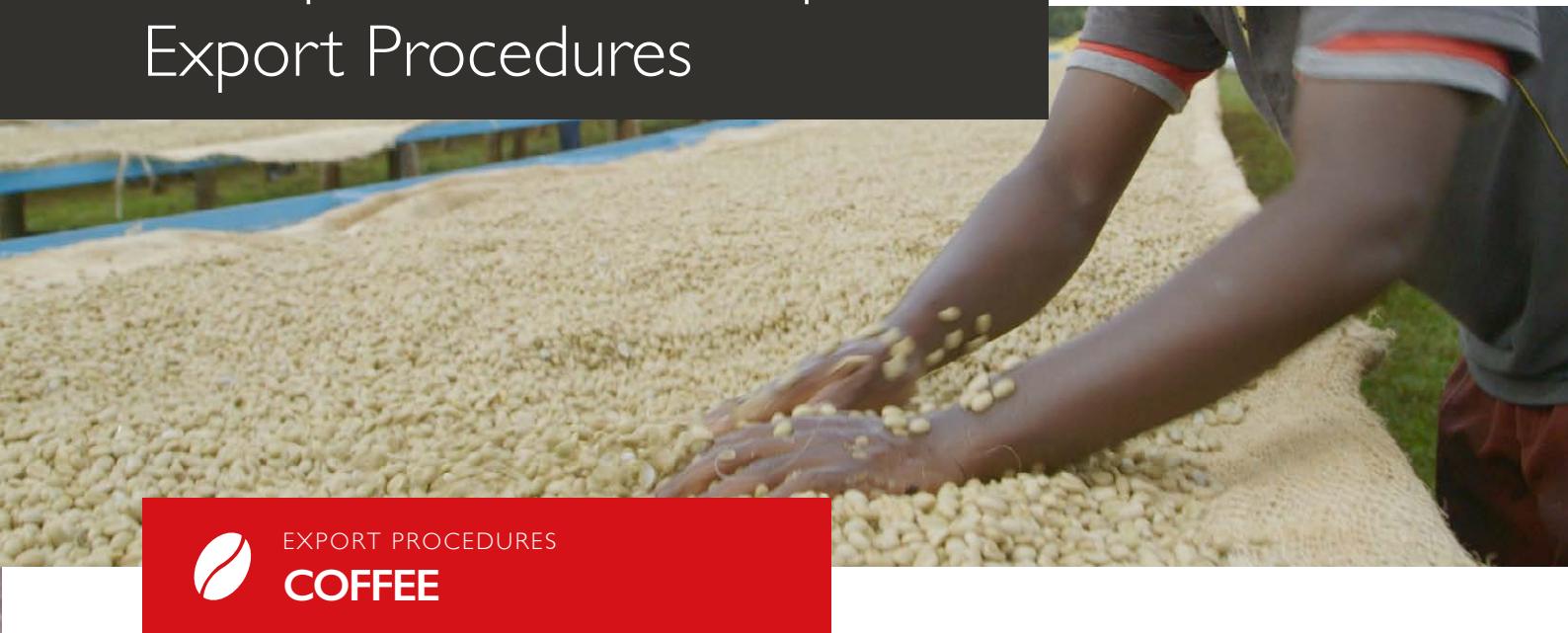
The certificate of origin is a document indicating where products being imported were manufactured, produced or grown. It ensures that products originating in certain countries get the preferential treatment to which they are entitled. This applies to all products, except apparel which has a special stamp on the Certificate of Origin called "AGOA Apparel Visa."

A certificate of origin is usually issued by exporting countries' state agencies. It includes information such as contact information for the importer, exporter, and producer; the basis for which preferential treatment is claimed; and a description of the imported merchandise. Importers are required to have the certificate in their possession at the time of the claim and to provide it to U.S. Customs and Border Protection (CBP) officers upon request.



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Examples of Product-Specific Export Procedures



EXPORT PROCEDURES
COFFEE

Step 1: Register as an Exporter with Uganda Export Promotion Board

Submit the below documents for registration to the Uganda Export Promotion Board.

1. Application form for exporter registration
2. Certificate of incorporation (copy) for companies
3. Business name registration certificate (copy) for sole proprietorships
4. Certificate of registration of a cooperative (copy) for cooperatives
5. Form 20 – notification and appointment of secretary and director/s of company (copy) This document is provided by the Uganda Registration Services Bureau at company registration.
6. Form 7 for companies incorporated before July 2016 (copy)
7. Trading license (copy)
8. Tax identification number for the company

Uganda Export Promotion Board will review the documents and provide feedback within a period of one to two days. Once your application is approved, you or a representative will go to the Uganda Export

Promotion Board with your national identity card and obtain a letter of registration.

Step 2: Register on E-Single Window

Submit an application for access rights for Automated System for Customs Data (ASYCUDA) World to Uganda Revenue Authority with the following documents:

1. ASYCUDA world user registration application (original).The form must be stamped and signed by a person authorized to sign on behalf of the company.The signature must be written in the stamp.
2. Passport size photograph in color for each of the directors listed on the application (original)

The user credentials will be sent to the email addresses provided within a day.

Step 3: Register as an Exporter on the E-Single Window Portal

Apply for exporter registration. The form can be downloaded from https://help.ura.go.ug/downloads/uraexternal_userrights.pdf and can be sent by courier. It can also be submitted to the Uganda Revenue Authority at <https://help.ura.go.ug/>.

The applicant must have E-single window user credentials.

First-time users will need to download and run the Java plugin to access the ASYCUDA World system. Even though you will have already registered with Uganda Export Promotion Board, you will need to also complete the online registration on the E-single window system.

The membership registration approval is sent online through the E-single window system within a day. The exporter should obtain the membership registration certificate.

Step 4: Obtain Performance Bond

Apply for a performance bond at an insurance company or commercial bank with the following documents:

1. Application for performance bond (original)
2. Bond proposal forms (original)
3. Existing insurance policy (copy)
4. Sales contract (copy)
5. Company profile (copy)
6. Articles and memorandum of association (copy)
7. Company bank statement (original)
8. Certificate of incorporation (copy)
9. Audited books of accounts (copy)
10. Collateral (copy)

Collateral security up to a minimum value of the bond is required. Forms of collateral include houses, cars, stocks and cash, i.e. all things that are readily convertible into cash in case of default. You will need additional documentation for this requirement.

11. Valuation report

You will receive a response within two days.

Then, submit collateral to the insurance company. This includes:

1. Confirmation letter for the use of collateral from company directors
2. Cash deposit, motor vehicle log book(s), plant and machinery equipment, land title, stocks or shares

Finally, pay for the performance bond. You will need a bank deposit slip and payment notice which the insurance company provides after you submit collateral. The cost is negotiable but it is usually 1 to 2 percent of the contract/transaction amount for the performance bond.

Step 5: Obtain Coffee Export License

Submit an application for a coffee export license to Uganda Coffee Development Authority (UCDA). You will need the following documents:

1. Application for coffee export license (original)
2. Certificate of incorporation (copy) for companies
3. Business name registration certificate (copy) for sole proprietorships
4. Certificate of registration of a cooperative (copy) for cooperatives
5. Articles and memorandum of association (copy) for associations
6. Tax identification number for the company, sole proprietorship, cooperative or association
7. Performance bond (original)
8. Proof of access to a grading facility
9. Evidence of arrangements made with a grading facility that has been authorized by UCDA
10. Passport size photograph (original) of the managing director
11. National identity card (copy) for Ugandan business owners or their representatives
12. Passport (copy) for non-Ugandan business owners or their representatives

After submission, you will sign in a book to register the application. You will then receive a phone call notifying you that your letter of approval is available. You can then obtain the approval letter and pay the

UGX 1,500,000 coffee export license fees by cash or check.

To make a payment, the account name is Uganda Coffee Development Authority. Account number 9030005950693 for Stanbic Bank, City branch or account number 0010077613 for Tropical Bank, Kampala Road branch.

Submit the bankers slip to Uganda Coffee Development Authority and then obtain the coffee export license.

Step 6: Obtain Letter of Registration of Sales Contract

Submit the application letter to register sales contract (original) to UCDA.

Step 7: Obtain Quality Certificate and International Coffee Organization Certificate of Origin

Apply for pre-shipment inspection and quality certificate at UCDA with the following documents:

1. Form 6 (original)
2. UCDA sales contract (original)

Uganda Revenue Authority will then conduct a consignment inspection at the exporter's warehouse, grading facility, etc. The exporter, clearing agent or representative must be present.

The quality certificate and International Coffee Organization (ICO) certificate of origin cost UGX 25,000. The pre-shipment inspection cost estimate is paid to an independent inspection firm.

Step 8: Obtain GSP Certificate of Origin

Apply for the certificate of origin online at <http://singlewindow.go.ug/uesw/Login>. You will need the following documents:

1. Commercial invoice (copy)
2. Packing list (copy)

You will obtain the results online <http://asyworld.ura.ug>.

<http://go.ug/portal/userIndex.jsf> and the GSP certificate of origin will be sent online by the single window system.

Step 9: Obtain Phytosanitary Certificate for Coffee

Apply for a phytosanitary certificate at the Ministry of Agriculture, Animal Industry and Fisheries department of Crop Inspection and Certification. You will need the following documents:

1. Import permit for plants (copy)
2. Certificate of incorporation (copy) for companies
3. Business name registration certificate (copy) for sole proprietorships
4. Certificate of registration of a cooperative (copy) for cooperatives
5. Tax identification number (copy) of the company
6. Commercial invoice (copy)
7. Packing list (copy)

The Ministry of Agriculture, Animal Industry and Fisheries will then conduct a consignment inspection. The owner of the consignment or a representative will need to be physically present and will need the following documents:

1. Consignment sample
2. Packing list (copy)
3. Phytosanitary inspection checklist (copy)

This will be based on the requirements stated on the import permit.

The phytosanitary certificate costs UGX 5,000. The certificate is issued per consignment and is valid for 14 days.

Step 10: Consignment Clearance Inland Tax Exempt

Make a customs entry with the following documents:

1. Invoice for the consignment (copy)
2. Certificate of origin (copy)
3. Packing list (copy)
4. Quality certificate (copy)

5. UCDA sales contract (copy)
6. Phytosanitary certificate (original)
7. Certificate of analysis (copy)
8. Certificate of fumigation (original)

Then, depending on the risk profile of the exporter or the commodity, officials from the agencies tagged in the consignment may carry out a joint consignment inspection. If one is necessary, you will need to

be physically present and have a packing list and consignment.

Following this, you can obtain the release order from the Uganda Revenue Authority offices.



Step 1: Obtain Uganda Flower Exporters Association Membership Certificate

Submit an application letter for Uganda Flower Exporters Association (UFEA) member and complete farm verification visit. You will need to submit the following documents to the email address provided at the time of application:

1. Certificate of incorporation (copy)
2. Lease title (copy), proof of access to land or permission to operate on it
3. Facility plan (copy)
4. Environmental impact assessment certificate (copy)
5. Directors' guarantee
6. Investment license

You will receive a response within two days. Once

you obtain membership approval, pay the UFEA membership fee. The payment ranges from 4,000 to 8,000 USD per year depending on export volume.

You will then submit UFEA membership forms to obtain the UFEA membership certificate, including:

1. UFEA application form
2. Proof of payment
3. National identity card of the applicant or a representative (copy)
4. Passport for non-Ugandans (copy)

Step 2: Register as an Exporter with Uganda Export Promotion Board

You can apply for registration at no cost with the following documents:

1. Application form for exporter registration (original + copy)
2. Certificate of incorporation (copy) for companies
3. Business name registration certificate (copy) for sole proprietorships
4. Certificate of registration of a cooperative (copy) for cooperatives
5. Form 20 – notification and appointment of secretary and director of company (copy)
6. This document is provided by the Uganda Registration Services Bureau at company registration.
7. Form 7 for companies incorporated before July 2016 (original + copy)
8. Trading license (copy)
9. Tax identification number for the company

Uganda Export Promotion Board will review the documents and provide feedback within a period of one to two days. Once your application is approved, you, or a representative, will go to the Uganda Export Promotion Board with your national identity card and obtain a letter of registration.

Step 3: Register on E-Single Window

Submit an application for access rights for Automated System for Customs Data (ASYCUDA) World to Uganda Revenue Authority with the following documents:

1. ASYCUDA world user registration application (original)
The form must be stamped and signed by a person authorized to sign on behalf of the company. The signature must be written in the stamp.
2. Passport size photograph for each of the directors listed on the application (original)

The user credentials will be sent to the email addresses provided within a day.

Step 4: Register as an Exporter on the E-Single Window Portal

Apply for exporter registration. The form can be downloaded from https://help.ura.go.ug/downloads/uraexternal_userrights.pdf and can be sent by courier. It can also be submitted to <https://help.ura.go.ug/>. URA has a client support link accessible on <https://help.ura.go.ug/>.

The applicant must have E-single window user credentials.

First-time users will need to download and run the Java plugin to access the ASYCUDA World system. Even though you will have already registered with Uganda Export Promotion Board, you will need to also complete the online registration on the E-single window system.

The membership registration approval is sent online in single window system within a day. The exporter should obtain the membership registration certificate.

Step 5: Obtain GSP Certificate of Origin

Apply for the certificate of origin online at <http://singlewindow.go.ug/uesw/Login>. You will need the following documents:

1. Commercial invoice (copy)
2. Packing list (copy)

You will obtain the results online <http://asyworld.ura.go.ug/portal/userIndex.jsf> and the GSP certificate of origin will be sent online by the single window system.

Step 6: Obtain Electronic or Manual Phytosanitary Certificate

Apply for a phytosanitary certificate from the Department of Crop Inspection and Certification with the following documents:

1. User credentials for crop e-portal
2. Packing list (copy)

3. Address of buyer
4. Additional declarations
5. Any other conditions specified by the consignee or the importing country

The consignment will then be inspected. The owner of the consignment or a representative must be physically present. You will also need additional declarations, i.e. proof of what was declared.

The phytosanitary certificate costs UGX 5,000 and can be paid in cash to the Department of Crop Inspection and Certification.

Then notify customs on arrival of consignment with the following:

1. Declaration document (copy)
2. Commercial invoice
3. Airway bill (original)
4. Certificate of origin (original)
5. Packing list (copy)
6. Phytosanitary certificate (original)

A clearing agent or representative will then physically verify the consignment before you can obtain the release.

Step 7: Clear Consignments at Entebbe International Airport

Make a customs declaration with the following documents:

1. Commercial invoice (copy)
2. Packing list (copy)
3. Airway bill (copy)
4. Certificate of origin (copy)
5. Phytosanitary certificate (copy)





EXPORT PROCEDURES **FISH**

Step 1: Obtain Permission to Engage in Fishing Activities - Renewed Annually

The fish transporter is required to have a license for trucks carrying over ten tonnes. This is issued by the Ministry of Agriculture, Animal Industry and Fisheries.

You will first need to generate a payment registration slip through Uganda Revenue Authority's website. Go to the website and click on eServices. Under Payments, select payment registration and select other NTR. Fill in the information according your preferred payment and your details, including the tax identification number and email address. You will need to pay fees of UGX 10,000 for the application. Finally, submit your application and bank e-tax receipt with PRN number.

Step 2: Obtain License for Trucks Carrying Fish

To obtain a license, the truck will need to be inspected. You or a representative will need to be physically present during the inspection of the truck. If it passes the inspection, you will obtain a truck inspection approval certificate. To pay, you will need to generate a payment registration slip on the Uganda Revenue Authority website following the same steps outlined under Step 1. For trucks more than

10 tonnes, it will cost UGX 750,000. For trucks less than 5 tonnes, it will cost UGX 250,000. For trucks in between, it will cost UGX 500,000.

For the license's issuance, submit the following documents:

1. Truck inspection report (copy)
2. Truck inspection certificate
3. URA payment registration slip
4. Bank e-tax receipt with PRN number (copy)
5. Motor vehicle log book(s) (copy)
6. National identify card of the applicant (copy)

Step 3: Register with Fisheries Directorate License and Permits Portal

This service is free and can be accessed at the Ministry of Agriculture, Directorate of Fisheries Licenses and Permits portal <http://fisheries.agriculture.go.ug/>.

Step 4: Obtain Traders/ Transporters License

The application for a Traders/Transporters License costs UGX 10,000, and is obtained from the Ministry of Agriculture, Directorate of Fisheries Licenses and Permits portal <http://fisheries.agriculture.go.ug/>. You will need to generate a payment registration slip following the procedure outlined under Step 1.

To obtain the license, you will need to pay UGX 500,000.

Step 5: Obtain Certificate of Establishment Approval

Submit an expression of interest for establishing of a processing facility with the following documents:

1. Establishment building plan (2 simple copies)
2. Hazard Analysis and Critical Control Points (HACCP) manual
3. Good Manufacturing Practices (GMP) manual

You will then be notified of an inspection of the facility and the inspection of the establishment for plant certification. Plant management, including HACCP team members, will need to be present during the inspections.

Then, you will obtain the HACCP verification inspection report. This certificate contains the establishment approval number. Use this information to obtain the certificate of establishment approval.

Step 6: Obtain Local Fish Health Inspection Certificate

Apply for local fish health inspection certificate. You will need the following documents:

1. Fish movement permit (copy) where applicable
2. Fish consignment details (copy) including organoleptic checks

You will then generate a payment registration slip following the procedure outlined under Step 1 and pay UGX 20,000 for the local fish health inspection certificate.

You will need the following documents to obtain the local fish health certificate:

1. Daily fish inspection form
2. Fish consignment details
3. Sampling plan checklist
4. Fish quality assessment checklist

Step 7: Obtain License for Industrial Processing of Fish and Fishery Products

Apply for industrial/artisanal processors/fish mongers license. You will need the following documents:

1. Tax identification number
2. Paid application fee BAF
3. National identity card

You will then generate a payment registration slip following the procedure outlined under Step 1 and pay UGX 3,000,000 for the industrial processing of fish and fishery products license or UGX 3,000,000 for the artisanal/fish mongers license. The latter is for traders selling fish below 100 kilograms.

To obtain the license, you must have the Uganda Revenue Authority registration clip.

Step 8: Obtain Fish Export Certificate

Submit the consignment details for fish export certificate. Since fish is a perishable, the inspection will be done in the shortest time possible. The application should be made 24 hours prior to shipping. You will need the following documents:

1. User access rights
2. Fish consignment details (copy)

Following the fish inspection, generate a payment registration slip following the procedure outlined under Step 1 and pay UGX 20,000 for the fish export certification. Then you can obtain the authenticated fish export certificate.



EXPORT PROCEDURES

TEXTILES AND APPAREL

Step 1: Register as an Exporter with Uganda Export Promotion Board

Submit the below documents for registration to the Uganda Export Promotion Board.

1. Application form for exporter registration
2. Application form for exporter registration (original + copy)
3. Certificate of incorporation (copy) for companies
4. Business name registration certificate (copy) for sole proprietorships
5. Certificate of registration of a cooperative (copy) for cooperatives
6. Form 20 – notification and appointment of secretary and director of company (copy)
7. This document is provided by the Uganda Registration Services Bureau at company registration.
8. Form 7 for companies incorporated before July 2016 (original + copy)
9. Trading license (copy)
10. Tax identification number for the company

Uganda Export Promotion Board will review the documents and provide feedback within a period of one to two days. Once your application is approved, you, or a representative, will go to the Uganda Export

Promotion Board with your national identity card and obtain a letter of registration.

Step 2: Prepare an Invoice

Clearly indicate the items' details, quantities and prices and importer and exporter details, including tax identification number.

Step 3: Obtain AGOA Textile and Apparel Visa

The AGOA Textile Visa (or Textile Certificate of Origin) helps ensure that apparel and textile products made in the originating country benefit from duty-free access to the U.S. market. It is applicable only to textiles and apparel.

In Uganda, the Ministry of Trade, Industry and Cooperatives issues the visa. It is eligible for six months from the date of issue. As the first step, you must visit or write to the Ministry to express your interest in exporting under AGOA. Ministry representatives are then required to verify that the products intended for export originate from Uganda by conducting firm visits. Once product origins are confirmed, the Ministry will add the company to its list of exporters and you will become eligible for an AGOA visa stamp.

To apply for the AGOA visa, submit four copies of the

following three documents to the Ministry of Trade, Industry and Cooperatives:

1. An AGOA visa certificate application form
2. An invoice with the exporter and importer's details, product quantities and product values
3. A packing list indicating the specifics of the products to be exported

The Ministry will issue an AGOA visa stamp within three days if the documents are accurate. You may then ship the products with the certificate and declare it to U.S. Customs as duty-free under the AGOA.

Please note:

- The AGOA visa application process is free.
- An AGOA visa is valid for six months.

- An AGOA visa is issued for each consignment/invoice.
- If an exporter is shipping two different consignments using one invoice, the Ministry will issue one AGOA visa.
- If an exporter is shipping two different consignments using two different invoices, the Ministry will issue two AGOA visas.
- If an order or invoice changes, the exporter must apply for a new AGOA visa.



Useful Resources

United States of America

USAID Kenya and East Africa
www.usaid.gov/east-africa-regional

USAID Uganda
www.usaid.gov/uganda

USAID East Africa Trade and Investment Hub
www.eatradehub.org

AGOA
www.agoa.info
www.agoa.info/about-agoa/product-eligibility.html

U.S. Customs and Border Protection
www.cbp.gov

Tralac Trade Law Centre
www.tralac.org

U.S. Consumer Product Safety Commission
www.cpsc.gov

United States International Trade Commission - Harmonized Tariff Schedule
www.hts.usitc.gov

Uganda

Uganda Export Promotion Board
2nd Floor, UEDCL Towers, Plot 37 Nakasero Road P.O. Box 5045, Kampala
Tel: +256 414 230 250 / +256 414 257 001
Email: info@ugandaexports.go.ug
www.ugandaexports.go.ug

Uganda Revenue Authority
Crested Towers, Kampala
Tel: +256 417 443 034 / +256 417 443 090
Email: services@ura.go.ug
www.ura.go.ug

Uganda Coffee Development Authority
Plot 35 Jinja Road, Coffee House, P.O. Box 7267, Kampala
Tel: +256 312 260 471 / +256 312 260 470
Fax: +256 414 256 994
Email: ucda@ugandacoffee.go.ug
www.ugandacoffee.go.ug

Ministry of Agriculture, Animal Industry and Fisheries
P.O. Box 102, Entebbe Plot 16-18, Lugard Avenue, Entebbe Uganda
Email: info@agriculture.go.ug
Tel: 041 4320004
www.agricultureug.org

Uganda

Department of Crop Inspection and Certification
Plot 14-18 Lugard Avenue, Entebbe
Tel: +256 414 531 411 / +256 414 567 368
Email: cepmaaif@gmail.com
www.agriculture.go.ug

Uganda Flowers Exporters Association
Airlines House Entebbe P.O. Box 299558, Kampala
Tel: +256 393 263 321 / +256 776 727 371
Email: ufea@ufea.co.ug
www.ufea.co.ug

Ministry of Trade, Industry and Cooperatives
Farmers House 3rd Floor, Plot 6-8 Parliament Avenue, P.O. Box 7103, Kampala
Tel: +256 414 314226
Email: mintrade@mtic.go.ug
www.mtic.go.ug

AGOA Country Response Office
9th Floor, South Wing, Workers House
Tel: +256 414 343 222 / +256 414 343 252
Email: susan.muhwezi@agoa.ug
www.agoa.go.ug

Uganda Registration Services Bureau
Plot 5 George Street, Georgian House, P.O. Box 6848, Kampala
Tel: +256 414 233 219
Call Center: +256 417 338 100
WhatsApp: +256 712 488 488
Toll free: 0800 100 006
Fax: +256 414 250 712
Email: ursb@ursb.go.ug
www.ursb.go.ug

Uganda Manufacturers' Association
P.O Box 6966, Lugogo Show Grounds, Kampala
Tel: +256 414 221 034 / +256 414 287 615
Fax: +256 414 220 285
www.uma.or.ug

The American Chamber of Commerce in Uganda
Plot 94 William Street, Kampala
Tel: +256 782 543 825
Email: admin@amchamuganda.co.ug
www.amchamuganda.co.ug

Uganda Fish Processors & Exporters Association
9 Kampala Road, Agip House, 1st Floor, Suite 7, Kampala
Tel: +256 414 347 835
Email: ufpea@infocom.co.ug
www.ufpea.co.ug

Direcotorate of Fisheries
Plot 16-18 Lugard Avenue, Entebbe
Tel: +256 414 320 004
Email: info@agriculture.go.ug
www.agricultureug.org/directorate-of-fisheries-resources

Uganda Investment Authority
The Investment Centre
TWED Plaza, Plot 22B, Lumumba Avenue
Tel: +256-414-301000, +256-313-301100
info@ugandainvest.go.ug
P.O. Box 7418 Kampala, Uganda
www.ugandainvest.go.ug

EBiz – Uganda's One-Stop Center for starting a business
The Investment Centre Plot 22B Lumumba Avenue TWED Plaza
P.O. Box 7418 Kampala, Uganda
Tel: +256-750-306-880 +256-750-306-890
Email: ebizhelpdesk@gou.go.ug
www.ebiz.go.ug

Annexes

Application for Coffee Export License

FIRST SCHEDULE.

Form 1.

THE COFFEE REGULATIONS, 1994. (reg. 6 (1)).

APPLICATION FOR REGISTRATION FOR INTERNAL MARKETING OF COFFEE.

Date.....

We,.....
of P.O.Box,
hereby apply for a *new/renewal of a certificate to buy
(Kiboko/parchment **) coffee from the following locations—

| Location | District |
|----------|----------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

and process it in a coffee factory which is situated at

.....
This factory processed tonnes
of coffee during the last season of.....

.....
Signature of Applicant.

Checked by:

.....
*Technical Officer
Uganda Coffee Development Authority.*

Approved/not approved

*Delete whichever is applicable

**Delete whichever is applicable

.....
*Managing Director,
Uganda Coffee Development Authority.*

Application for Performance Bond

COMPANY HEADED PAPER

Our ref;

04 July 2018

Head

Insurance Company

Dear Sir,

RE: APPLICATION FOR PERFORMANCE BOND

This is to request for a performance bond from your company.

Attached are the required documents.

Kind regards

Company director

Application Letter to UFEA

International Ltd | P.O. Box | Kampala, Uganda.
Tel: +256 412 22222 | Fax: +256 412 22223 | Email:

The Executive Director,
Uganda Flower Exporters Association (UFEA),
P.O. Box 29558 Kampala
UGANDA

Monday, 22nd October 2012

Dear Madam,

RE: APPLICATION FOR MEMBERSHIP

We wish to introduce ourselves as International Ltd incorporated on 2nd August, 2011. We are VAT registered with URA and with UEPB as an exporting company. We are located in where we have established a modern greenhouse system producing mainly

Our main market targets are Europe and as such we're undergoing a process of certification for GlobalGAP which we expect to achieve by January 2013. Our expected weekly export tonnage shall be approximately five (5) tonnes per week effective January 2013.

Our company objective is to be fully in control of our export supply chain from production, processing and packaging to export. Through this, our weekly tonnages will be a lot more assured, predictable and sustainable. It will be our pleasure and delight to become members of your esteemed association and we pledge to uphold your principles with diligence.

We shall arrange to pay our subscription for membership as soon as you favor us with a positive consideration.

We thank you for your favourable consideration and look forward to joining your great team.

Yours faithfully,

DIRECTOR



Approval of Application for Export License

Our Ref : UCDA/ADM/19
Date : 28th February 2017



P.O. Box 7267,
Kampala, Uganda
Coffee House, Plot 35 Jinja Road
Tel: +256-312-260471 / 0414-256940
Telex: +256-414-256994
E-mail: md@ugandacoffee.go.ug
ucda@ugandacoffee.go.ug
www.ugandacoffee.go.ug

Uganda Coffee Development Authority

Office of the Managing Director

Dear Sir,

APPLICATION FOR COFFEE EXPORT LICENCE 2016/17

I am pleased to inform you that your application for an export licence has been approved for the Coffee Season 2016/17.

You will be issued with the licence after paying a fee of Ug.Shs 1.5m/=, You will be required to comply with statutory requirement regarding payment of cess not exceeding 1% of the FOB/FOT price levied on exports of coffee.

Your exporter's identification Number will be _____ and you should always use it as a reference in all correspondences to UCDA. Your export quantities should be in lots of 330 bags starting with batch No _____.

I am enclosing copies of the coffee regulations on coffee exports, processing, buying, coffee quality improvement programme and transportation for your information.

You are required to ensure that the good quality image Uganda Coffee has built over the years on the international market is maintained. To this end we should point out that renewal of licenses for the subsequent seasons will only be made after satisfactory compliance with the renewal requirements which include quality among other things as indicated in the licensing requirements.

I wish you success in your export venture.

Yours faithfully,

Dr. Emmanuel Iyamulemye Niyibigira
MANAGING DIRECTOR

A sustainable coffee industry with high stakeholder value for social economic transformation

ASYCUDA World User Registration Application Form

ASYCUDA WORLD USER REGISTRATION APPLICATION FORM

To Commissioner of Customs & Excise (Through the Assistant Commissioner Field Services)

In accordance with Section 188 of East African Community Customs Act (EACCMA), I / we wish to apply for registration as a user of the Customs computer system ASYCUDA World and to this effect I / we provide the following details.

I / we wish to be registered as a user of:

a) ASYCUDA World

1. IDENTIFICATION OF COMPANY / INSTITUTION APPLYING FOR REGISTRATION

A) COMPANY PARTICULARS

| | Tick where applicable |
|--|------------------------------|
| a) Customs Agent | |
| b) ICD | |
| c) Bonded Warehouse | |
| d) Importer | |
| e) Exporter | |
| f) Government, Parastatal or other government agency | |
| g) Others (Please specify)..... | |

| | |
|------------------|--|
| Name | |
| TIN | |
| Physical address | |
| Postal address | |
| Email | |
| Office | |
| Telephone | |

NOTE:

All companies applying for registration must provide the names of each individual who will be using the Customs computer system (ASYCUDA World) and include them in part B below.

ASYCUDA World User Registration Application Form

B) INDIVIDUALS (All employees who will be accessing the Customs system on behalf of company (A) above,

| | |
|---|---|
| 1. TIN: Name : Position: Telephone no: Email: Office Location: URA/Employee ID number: | 2. TIN: Name : Position: Telephone no: Email: Office Location: URA/Employee ID number: |
| 3. TIN: Name: Position: Telephone no: Email: Business address: Office Location: URA/Employee ID number: | 4. TIN: Name : Position: Telephone no: Email: Business address: Office Location: URA/Employee ID number: |
| 5. TIN: Name : Position: Telephone no: Email: Business address: Office Location: URA/Employee ID number: | 6. TIN: Name : Position: Telephone no: Email: Business address: Office Location: URA/Employee ID number: |
| 7. TIN: Name : Position: Telephone no: Email: Business address: Office Location: URA/Employee ID number: | 8. TIN: Name : Position: Telephone no: Email: Business address: Office Location: URA/Employee ID number: |

ASYCUDA World User Registration Application Form

| | |
|---|--|
| 9. TIN: Name : Position: Telephone no: Email: Business address: Office Location: URA/Employee ID number: | 10. TIN: Name : Position: Telephone no: Email: Business address: Office Location: URA/Employee ID number: |
|---|--|

Kindly email the color passport photos of each employee to the Customs systems support team on email asycudateam-gp@ura.go.ug

2. TECHNICAL REQUIREMENTS FOR REGISTRATION AS A USER OF ASYCUDA World

I/we confirm that the personal computers (PCs) that I use with ASYCUDA World comply with following minimum specifications: (please indicate “Yes” or “No” in the box next to each item)

- a) Processor speed of at least 1.7 Ghz
- b) RAM of 1 GB
- c) Microsoft Windows XP or Windows 7 operating system
- d) 50 MB free space on the hard disk
- e) Up-to-date antivirus software
- f) 128 kbps Connection to Customs network through internet service provider
- g) Internet browser
- h) Java 6 installed on computer
- i) PDF reader software installed on computer
- j) A document scanner

I/we also confirm that we have in our staff or we can call upon:

- g) a qualified IT person to ensure that ALL the requirements above are met

ASYCUDA World User Registration Application Form

3. GENERAL CONDITIONS UNDER WHICH REGISTRATION WILL BE GRANTED

The applicant agrees to notify by email the Commissioner of Customs & Excise (or Custom Office Head, if outside Kampala) within 24 hours of any changes in the following situations:

- a) You no longer meet licensing or operating conditions as Customs Agent, ICD operator, warehouse operator, DTI centre (if you fall within one of these categories);
- b) Cease to employ all or any individual registered users nominated in this application form.
- c) Change the address of your company or individual users.
- d) Change the name of your company or individual users.
- e) Cease to conduct business with Customs.
- f) You or any of your individual registered users are or become bankrupt.
- g) You or any of your individual registered users are convicted of any offence punishable under the Customs, Taxation or criminal legislation.

4. SPECIFIC CONDITIONS IN RESPECT OF THE SECURITY OF ASYCUDA World

If approved as a registered user of ASYCUDA World, the applicant and any other individual applicant listed in this application, agrees to:

- a) Not to falsify, damage or impair any record or information stored in the system or to damage or impair any duplicate tape or disc or other medium stored in the system;
- b) Keep secure, and not disclose to another person the unique user identifier allocated to you;
- c) Only use the unique user identifier to access data in the system that is available to all registered users or is data input or pertains only to your transmissions;
- d) Notify immediately the Customs Department if you suspect that the security of your unique Identifier has in any way been compromised;
- e) Notify the Customs Department if you gain access or otherwise receive data that does not pertain to your lawful access to the system;
- f) Comply with any further conditions imposed by the Commissioner of Customs and Excise in relation to the security of a unique identifier allocated to you or persons listed in this application or to any other matters related to the access to and use of the Customs computer system.

Note:

By signing this application form, the applicant agrees to comply with all the GENERAL CONDITIONS listed in part 3(a) to (g) under which registration will be granted and all the SPECIFIC CONDITIONS listed in 4(a) to (f) in respect of the security of ASYCUDA World of this application above.

ASYCUDA World User Registration Application Form

PLEASE READ CAREFULLY THE NOTES BELOW BEFORE SIGNING THIS APPLICATION

- 1) **All sections** of this application form must be completed and **all questions** answered correctly and accurately.
- 2) If the applicant is a company, this form must be signed by the authorized senior executive or any other authorized company executive, and shall be duly stamped using **official company stamp and sealed using official company seal**.
- 3) Regardless of individual responsibilities, the person signing this form on behalf of a company shall also be responsible for the accuracy of particulars, requirements / conditions set out for the individual employees listed in this application.
- 4) By signing this form the applicant agrees to fulfill all the requirements and conditions set out in this form and any other conditions that may be imposed by the Commissioner in respect of the registration of users to use any Customs system.

Application completed by:

| | |
|------------------------|--|
| Full Names | |
| Authorised Signature | |
| Position held | |
| Company Stamp and seal | |

For URA use.

Recommendation by Station Manager/Supervisor

| | |
|----------------------|--|
| Full Names | |
| Authorised Signature | |

Approval by AC-Field services/ Authorised Personnel

| | |
|----------------------|--|
| Full Names | |
| Authorised Signature | |

Certificate of Approval for Fish Establishment

DIRECTORATE OF FISHERIES RESOURCES



CERTIFICATE OF APPROVAL FOR FISH ESTABLISHMENT

This is to certify that the Fish establishment:

With an establishment Number: **U**

Owned by:

Which is located on plot number: **PLOT** , **NTINDA INDUSTRIAL AREA**

Address: **PO BOX**

Town: **KAMPALA.**

He has been registered and approved for the purpose of fishery;

**BUYING, HOLDING, ICE PRODUCTION, PREPARATION, TRANSPORTING, CLEANING, PROCESSING,
STORING AND EXPORTING,**

For the following fish products;

- i. Skinless Nile perch fillets (Chilled and Frozen)
- ii. Skin on Nile perch fillets (Chilled and Frozen)
- iii. Headless and gutted Nile perch fillets (Chilled and Frozen)
- iv. Nile perch steaks portions and slices (Chilled and Frozen)

For a period of 12 months from: **January 2016 to December 2016**

Subject to the following conditions:

1. The fish establishment shall conform to the requirement of the Fish Quality Assurance Rules 2008 and associated schedules.
2. This approval certificate is not transferable.
3. Any change in ownership of the certified fish establishment shall automatically invalidate this certificate.
4. This certificate shall be displayed conspicuously in the fish establishment.

Dr. Rukuunya Edward.

DIRECTOR FOR FISHERIES RESOURCES

Signature..... Official stamp.

Date of Issue.....

Certificate of Inspection and Approval for Truck



60374

THE REPUBLIC OF UGANDA

DIRECTORATE OF FISHERIES RESOURCES

FISH INSPECTION SERVICES
P.O. Box 4, ENTEBBE, UGANDA

CERTIFICATE OF INSPECTION AND APPROVAL FOR TRUCK/VESSEL REG. No.

This inspection and approval is done pursuant to the Fish, (Quality Assurance), Rules, 2008, Third Schedule thereof, detailing specific sanitary requirements for fish transportation by trucks/vessels.

The Central Competent Authority has, under Rules 16(2) of the Fish, (Quality Assurance), Rules, 2008, this day of ascertained/verified that truck/vessel belonging to Ms.....
..... of P.O. Box complies with the general requirements for fish transportation as stipulated in the Third Schedule of these Rules. The Net and Gross weights are 2.0... tons and 2.1... tons respectively.

Accordingly therefore, this Certificate of Inspection and Approval Sr. No. is issued to truck/vessel Reg. No.... and will remain valid for six months henceforth.

.....
for: HEAD, COMPETENT AUTHORITY UGANDA

Declaration Document

| | | | | | |
|---|---|-------------------------------|--|--|------------------------------|
| URA/ASYCUDAWorld | | | | A OFFICE OF DISPATCH/EXPORT | |
| | 2 Exporter | No. | EX 1 | I RADDEX No. | |
| | KAMPALA KAMPALA CENTRAL DIVI KAM KAMPALA | | 3 Forms 1 1 | I STATION Customs Reference | |
| | | | 4 Load List | E 28/06/2018 Manifest | |
| | | | 5 Items 1 | 6 Nbr packages 640 7 Reference number 2018 | |
| | 8 Consignee | No. | 9 Financial | No. | |
| | | | 10 Cty f. dest. or KE | 11 Trading cty. | 13 C.A.P. |
| | 14 Declarant | No. + LIMITED | 15 Country of export Uganda | 15 C.E. Code a UG b | 17 C.D. Code a SS b |
| | | | 16 Country of origin Uganda | 17 Country of destination South Sudan | |
| | 18 Identity and nationality of means of transport at arrival / at KE | 19 Cr. no | 20 Delivery terms FOB | | |
| | 21 Identity and nationality of active means of transport crossing the border KE | | 22 Currency & total amount invoiced USE 11,805.000 | 23 Exch. rate 3,717.24000 | 24 Nature of transac. 8 5 |
| | 25 Mode transport 3 at border | 26 Inland mode 3 Transport | 27 Place of loading/unloading | 28 Financial and banking data Bank DTB Terms of payment T01 CASH | |
| | 29 Office of entry/exit UGEL ELEGU | 30 Location of goods UGMAL | | BANK (U) LTD | |
| 1 Packages and description of goods | Marks and numbers - Containers No(s) - Number and kind Marks & no O/T of Number and Kind 640 BG Containers No(s) Maize (corn) Seed | 32 Item 1 No | 33 Commodity code 10051000 000 | | |
| | | | 34 Cty. orig. Code a UG b | 35 Gross mass (kg) 32,000.000 | 36 Prefer. |
| | | | 37 PROCEDURE 1000 000 | 38 Net mass (kg) 32,000.000 | 39 Quota |
| | | | 40 Summary declaration / Previous document S/L | | |
| | | | 41 Supplementary units KGM 32,000.000 | 43 V.M. cod | |
| 4 Add. info Documents Produced Certificates and authorization | Licence No 0-0 A.D. | D.Val. | D.Qty | A.I. Code | 45 Adjustment |
| | | | | 46 Statistical value 43,882,018 | |
| 7 Calculation of taxes | Type Tax base Rate Amount MP | 48 Deferred payment | 49 Identification of warehouse | | |
| | | | B ACCOUNTING DETAILS Mode of payment CASH Assessment number A 48295 / Date 28/06/2018 Receipt number Guarantee 0 UGS Date Total fees 0 UGS Total declaration 0 UGS | | |
| | Total 0 | | C OFFICE OF DEPARTURE | | |
| 1 Intended offices of transit and country | 50 Principal No. Represented by Place and date | Signature | | | |
| 2 Guarantees not valid for | | Code | 53 Office of destination and country | | |
| D CONTROL BY OFFICE OF DESTINATION | | | Stamp: | 54 Place and date Declarant name/representative Mrs. I | |
| Signature | | | | | |

Exporter Registration Information Form UEPB



UGANDA EXPORT PROMOTION BOARD

EXPORTER REGISTRATION INFORMATION FORM

1. COMPANY DETAILS

| | | | |
|--|--|----------------------|--|
| Name of Company or Organization: | | | |
| Certificate of Incorporation No: (or Date) | | TIN Number: | |
| Year of Establishment: | | No. of Employees | |
| Postal Address: | | | |
| Physical Address: | | | |
| Office Telephone: | | Mobile: | |
| Fax No: | | Skype or Other: | |
| Email: | | Website / Portal: | |
| Contact Person: | | Position in Company: | |
| Company Director (s): <i>(Please provide a copy of Form 20 or Statement of Particulars)</i> | | | |

2. EXPORT BUSINESS INFORMATION

| | |
|---|--|
| Export Product OR Service(s): | |
| For agricultural products, please indicate source of products: (Location) | |
| Target Export Markets (or Countries Exported to): | |
| Product Quality Mark / Certifications. | |

Information provided by (Name & Position):.....

Signature: Date:

Please Turn Over

Helping you to export ...

Exporter Registration Information Form UEPB

Any other relevant information that you believe will help us serve you better

.....
.....
.....
.....
.....
.....

OFFICIAL USE ONLY:

| | | | |
|-----------------------|--|--------------------------------|----------------|
| Date of Registration: | | UEPB Reference No. | U / EX / |
| | | UESW Exporter Registration No. | |

PLEASE NOTE:

- **Information collected will be used for**
 - Online Exporter registration under the Uganda Electronic Single Window
 - For promotional and referral purposes only
- Please complete and return to Uganda Export Promotion Board Offices
- Attach a copy of your Company Certificate of Registration and Form 20 (bearing Director's Names)
- A brief product profile (*if available*)

For further information or assistance please contact:

Trade Information Division
Uganda Export Promotion Board
2nd Floor, UEDCL Towers, Plot 37 Nakasero Road
P. O. Box 5045 Kampala – Uganda
Telephone: +256 (0)414 230250 / 257 001
Email: info@ugandaexports.go.ug

THIS REGISTRATION ENTITLES YOU TO;

- Free listing in the Exporters Directory maintained by UEPB
- Free information on existing trade, promotional, business and market opportunities
- Free access (at UEPB Offices – Information Centre) to subscribed market information sites/databases
- Free in-depth analysis and/or advisory on any product or market of your choice
- Priority consideration for all Capacity Building programmes organized by the Board and its partners
- Addition to the mailing list of UEPB products like bulletins, calendars, news feeds etc

Helping you to export ...

Fish Export Certificate

HEALTH CERTIFICATE FOR IMPORTS OF FISHERY PRODUCTS INTENDED FOR HUMAN CONSUMPTION



REPUBLIC OF UGANDA

MINISTRY OF AGRICULTURE, ANIMAL INDUSTRY AND FISHERIES P.O. BOX 102, ENTEBBE, UGANDA

Veterinary certificate to non EU

COUNTRY – UGANDA

| 1.1 Consignor | | 1.2 Certificate reference number | | | | | | | | | | | | | | | | |
|---|-----------------------|---|---------------------|--|-----------------------|------|-------------------------|---------------------|----------------|---------------------|--------------------|--------|------------------------|--------------------|----------------|----------|----------------------|-----------------|
| Name : KAMPALA, UGANDA | | 1.3 central Chief Fisheries Officer DIFR P.O.Box 4, Entebbe | | | | | | | | | | | | | | | | |
| Address: KAMPALA, UGANDA Postal Code: 256 Tel No: | | 1.4 Local Competent Authority DIFR P.O.Box 4, Entebbe | | | | | | | | | | | | | | | | |
| 1.5 Consigner Name : Address: | | 1.6 | | | | | | | | | | | | | | | | |
| 1.7 Country of origin UGANDA | ISO Code DG | 1.8 Region of origin N/A | Code | 1.9 Country of destination HONG KONG | ISO Code HK | 1.10 | | | | | | | | | | | | |
| 1.11 Place of origin UGANDA Name: COMPANY LIMITED Approval Number: N/A Address: KAMPALA, UGANDA | | | | 1.12 | | | | | | | | | | | | | | |
| 1.13 Place of loading: ENTEBBE | | | | 1.14 Date of departure: 2018-08-15 | | | | | | | | | | | | | | |
| 1.15 Means of transport: AEROPLANE | | | | 1.16 Entry Bgr: HONGKONG | | | | | | | | | | | | | | |
| Identification: Documentary references: N/A | | | | 1.17 Production Date: None Expiry Date: None | | | | | | | | | | | | | | |
| 1.18 Description of commodity: | | | | 1.19 Commodity code: N/A | | | | | | | | | | | | | | |
| | | | | 1.20 Quantity Gross Weight: KGS | | | | | | | | | | | | | | |
| 1.21 Temperature of product: AMBIENT - °C | | | | 1.22 Number of packages: 106 | | | | | | | | | | | | | | |
| 1.23 Identification of container and Serial number: N/A | | | | 1.24 Type of packaging: HDPE BAGS | | | | | | | | | | | | | | |
| 1.25 Commodities Certified for Human Consumption: NO | | | | | | | | | | | | | | | | | | |
| 1.26 | | | | 1.27 For import or admission into non EU YES | | | | | | | | | | | | | | |
| 1.28 Identification of the commodities Approval number of establishments: N/A Batch No: N/A Lot No: N/A | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Species (specific name)</th> <th>Nature of commodity</th> <th>Treatment type</th> <th>Manufacturing place</th> <th>Number of packages</th> <th>Net WT</th> </tr> </thead> <tbody> <tr> <td>LATES NILOTICUS</td> <td>WILD ORIGIN</td> <td>AMBIENT</td> <td>i</td> <td>106 HDPE BAGS</td> <td>1500 kgs</td> </tr> </tbody> </table> | | | | | | | Species (specific name) | Nature of commodity | Treatment type | Manufacturing place | Number of packages | Net WT | LATES NILOTICUS | WILD ORIGIN | AMBIENT | i | 106 HDPE BAGS | 1500 kgs |
| Species (specific name) | Nature of commodity | Treatment type | Manufacturing place | Number of packages | Net WT | | | | | | | | | | | | | |
| LATES NILOTICUS | WILD ORIGIN | AMBIENT | i | 106 HDPE BAGS | 1500 kgs | | | | | | | | | | | | | |

Licence for Industrial Processing of Fish and Fishery

FORM 19

Serial No. 1238



REPUBLIC OF UGANDA

THE FISH ACT, CAP. 197

THE FISH (FISHING) RULES, 2010

LICENCE FOR INDUSTRIAL PROCESSING OF FISH AND FISHERY

Name:

Address: MAKINDYE- GGABA

Date of Issue: 28 February, 2018

Expiry Date: 31st December 2018

Fee for the Licence : 3,000,000/=

The licence is issued under the following conditions:-

1. Licence is not transferable
2. Subject to the provisions of the Fish Act. Cap. 197.
3. The licence to be displayed in its original form.

|, An. D

U

Alfred Akankwasa



Local Fish Health Inspection Certificate

Form 1

DEPARTMENT OF FISHERIES RESOURCES

LOCAL FISH HEALTH INSPECTION CERTIFICATE

I. Compiled History Record

| Date | Name of supplier | Boat reg. No. | Origin of fish | Quantity supplied |
|------|------------------|---------------|----------------|-------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

II. Accompanying Certificate

| | |
|--------------------------------|------------------------------------|
| District Name: | Date of inspection: |
| Name of Landing site: | Time Landed: |
| Owner of the truck | Truck Registration Number: |
| Quantity of fish (Number): | Approximate Weight: |
| Number of Fish Inspected: (No) | Species: Buyer: Destination: |

Attestation

I the undersigned Inspector hereby certify that the fish has been inspected and found organoleptically wholesome and acceptable from human consumption.

Name of Inspector

Designation:

Signature: Date:

Stamp

Original to the owner of the truck

Duplicate to the Commissioner for Fisheries

TriPLICATE to remain in the book

Phytosanitary Inspection Report



THE REPUBLIC OF UGANDA

MINISTRY OF AGRICULTURE, ANIMAL INDUSTRY AND FISHERIES

PHYTOSANITARY INSPECTION SERVICES
(*The Plant Protection Act, 2016*)

ISF No.

Date: 11th / 4 / 2018

Inspector

FIELD/FACULTY/PRODUCE/INSPECTION

Name of Grower/Proprietor Crop/Faculty/Other. Crops

Species/Variety/Process. Various Location Namuwongo - Kampala

Address/Tel. No. Contact Person.

OBSERVATIONS

I have inspected 30 Boxes - Avocado, 20 Boxes - Passion fruits,
20 Boxes Pineapples, 10 Boxes - Sweet potato, 15 Boxes - Ginger,
20 Boxes - Green Chillics and 11 Boxes - Raw Mangos.

There were no pests of Phytosanitary Significance

RECOMMENDATIONS

The consignment is fit for export

Owner's/Manager's Signature Date 11th / 04 / 2018

Inspector's Signature Date 11th / 4 / 2018

Phytosanitary Certificate

ORIGINAL



PSC No. 00063451

THE REPUBLIC OF UGANDA

MINISTRY OF AGRICULTURE, ANIMAL INDUSTRY AND FISHERIES

PHYTOSANITARY INSPECTION SERVICES

PHYTOSANITARY CERTIFICATE

From: CROP PROTECTION ORGANISATION OF UGANDA

To: CROP PROTECTION ORGANISATION OF:

| DESCRIPTION OF THE CONSIGNMENT | |
|--|------------------------------|
| 1. Name and address of exporter | |
| 2. Declared name and address of consignee | 5. Date inspected |
| | 6. Location of Article |
| 3. Declared means of conveyance | 7. Place of origin |
| 4. Declared point of entry | 8. Import Permit Number |
| 9. Distinguishing marks and container/Flight numbers: Number and description of packages: Name of producer/quantity declared: Botanical name of Plants: | |
| 10. This is to certify that the plants, plant products or other regulated articles described from herein have been inspected and/or tested according to appropriate official procedures and are considered to be free from the quarantine pests specified by the importing contracting party and to conform with the current phytosanitary requirements of the importing contracting party, including those for regulated non-quarantine pests. They are deemed to be practically free from other pests(*). 11. Additional declaration | |
| DISINFESTATION AND/OR DISINFECTION TREATMENT | |
| 12. Treatment | Place of issue Date |
| 13. Chemical (active ingredient) | 14. Duration and temperature |
| 15. Concentration | 16. Date |
| 17. Additional Information | |
| Signature of authorised officer Name of authorised officer | |
| No financial liability attached to MAAIF or to any of her Officers in respect of this Certificate. The Certificate is valid up to _____ days from date of issue. | |

Tax Assessment

Uganda Revenue Authority

Customs Headquarters



Assessment Notice

Customs office: UGKLA - KAMPALA CBC

Declaration reference

| Model | Customs reference | Declarant reference | Assessment reference | Number of packages |
|-----------|-------------------|---------------------|----------------------|--------------------|
| Declarant | | Company | | |

Item taxes

| Tax code | Tax description | Tax value |
|----------|---|---------------|
| 102 | PORT DUTY | 27,906,411.00 |
| 401 | VALUE ADDED TAX | 25,329,071.00 |
| 105 | WITHHOLDING TAX | 0.00 |
| 123 | Infrastructure Levy | 1,692,160.00 |
| | Total item taxes | 54,927,642.00 |
| | Total assessed amount for the declaration | 54,927,642.00 |
| | Total amount to be paid: | 54,927,642.00 |

| | |
|-------------------|--|
| BANK: | |
| PRN CODE: | |
| PRN-SEARCH CODE: | |
| Previous Payment: | |

Office stamp

Signature

ASYCUDA World User Registration Application Form



**MoLG: eLogRev - KMC
Namugongo Division**

eServices (Revenue Administration & Monitoring)

Namugongo Division Council

Kira Municipality

IMA House, Plot 532

Block 230 Kireka, Namugongo Road

Uganda

T/ +256 702 030 674, +256 772 476341

TRADING LICENCE - CITIZEN

The Trade (Licensing) Act, Cap 101. The Trade Licensing Regulation 2011

CIN: K3CUR18000012247

Customer Name:

Business Name:

The above mentioned customer is licensed to carry on trade in:

Printing and publishing firm , Municipality Grade I

at address:

**Wakiso District, Kira Municipality, Namugongo
Division, Kireka, Kireka C**

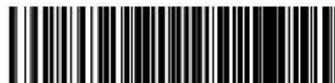
Date Of Print 06/03/2017 9:04 am

REGISTRATION NUMBER

K3BLR18C

COMMENCEMENT DATE

06/03/2017



General Certificate of Origin (Non-Textile)

| 1. Goods consigned from (Exporter's business name, address, country) | | Reference No GENERALIZED SYSTEM OF PREFERENCES CERTIFICATE OF ORIGIN (Combined declaration and certificate) FORM A Issued in (country) See notes overleaf | | | |
|---|----------------------------------|--|--|-----------------------------------|---------------------------------|
| 2. Goods consigned to (Consignee's name, address, country) | | | | | |
| 3. Means of transport and route (as far as known) | | 4. For official use | | | |
| 5. Item number | 6. Marks and numbers of packages | 7. Number and kind of packages, description of goods | 8. Origin criterion (see Notes overleaf) | 9. Gross weight or other quantity | 10. Number and date of invoices |
| | | | | | |
| 11. Certification <p>It is hereby certified, on the basis of control carried out, that the declaration by the exporter is correct.</p> <p>.....</p> <p>.....</p> <p>.....</p> | | 12. Declaration by the exporter <p>The undersigned hereby declares that the above details and statements are correct; that all the goods were produced in</p> <p>..... (country)</p> <p>and that they comply with the origin requirements specified for those goods in the Generalized System of Preferences for goods exported to</p> <p>..... (importing country)</p> <p>.....</p> <p>Place and date, signature and stamp of certifying authority</p> <p>Place and date, signature of authorized signatory</p> | | | |

General Certificate of Origin (Non-Textile)

NOTES (2013)

I. Countries which accept Form A for the purposes of the Generalized System of Preferences (GSP):

| | | | |
|--|-----------------|------------|----------------|
| Australia* | European Union: | France | Netherlands |
| Belarus | Austria | Germany | Poland |
| Canada | Belgium | Greece | Portugal |
| Iceland | Bulgaria | Hungary | Romania |
| Japan | Croatia | Ireland | Slovakia |
| New Zealand** | Cyprus | Italy | Slovenia |
| Norway | Czech Republic | Latvia | Spain |
| Russian Federation | Denmark | Lithuania | Sweden |
| Switzerland including Liechtenstein*** | Estonia | Luxembourg | United Kingdom |
| Turkey | Finland | Malta | |
| United States of America**** | | | |

Full details of the conditions covering admission to the GSP in these countries are obtainable from the designated authorities in the exporting preference-receiving countries or from the customs authorities of the preference-giving countries listed above. An information note is also obtainable from the UNCTAD secretariat.

II. General conditions

To qualify for preference, products must:

- fall within a description of products eligible for preference in the country of destination. The description entered on the form must be sufficiently detailed to enable the products to be identified by the customs officer examining them;
- comply with the rules of origin of the country of destination. Each article in a consignment must qualify separately in its own right; and,
- comply with the consignment conditions specified by the country of destination. In general, products must be consigned direct from the country of exportation to the country of destination but most preference-giving countries accept passage through intermediate countries subject to certain conditions. (For Australia, direct consignment is not necessary).

III. Entries to be made in Box 8

Preference products must either be wholly obtained in accordance with the rules of the country of destination or sufficiently worked or processed to fulfil the requirements of that country's origin rules.

- Products wholly obtained: for export to all countries listed in Section I, enter the letter "P" in Box 8 (for Australia and New Zealand Box 8 may be left blank).
- Products sufficiently worked or processed: for export to the countries specified below, the entry in Box 8 should be as follows:
 - United States of America: for single country shipments, enter the letter "Y" in Box 8, for shipments from recognized associations of counties, enter the letter "Z", followed by the sum of the cost or value of the domestic materials and the direct cost of processing, expressed as a percentage of the ex-factory price of the exported products; (example "Y" 35% or "Z" 35%).
 - Canada: for products which meet origin criteria from working or processing in more than one eligible least developed country, enter letter "G" in Box 8; otherwise "F".
 - Iceland, the European Union, Japan, Norway, Switzerland including Liechtenstein, and Turkey: enter the letter "W" in Box 8 followed by the Harmonized Commodity Description and Coding system (Harmonized System) heading at the 4-digit level of the exported product (example "W" 96.18).
 - Russian Federation: for products which include value added in the exporting preference-receiving country, enter the letter "Y" in Box 8 followed by the value of imported materials and components expressed as a percentage of the fob price of the exported products (example "Y" 45%); for products obtained in a preference-receiving country and worked or processed in one or more other such countries, enter "Pk".
 - Australia and New Zealand: completion of Box 8 is not required. It is sufficient that a declaration be properly made in Box 12.

* For Australia, the main requirement is the exporter's declaration on the normal commercial invoice. Form A, accompanied by the normal commercial invoice, is an acceptable alternative, but official certification is not required.

** Official certification is not required.

*** The Principality of Liechtenstein forms, pursuant to the Treaty of 29 March 1923, a customs union with Switzerland.

**** The United States does not require GSP Form A. A declaration setting forth all pertinent detailed information concerning the production or manufacture of the merchandise is considered sufficient only if requested by the district collector of Customs.

Commercial Invoice

| COMPANY LOGO OR NAME HERE | | | | | |
|---|---------------------------|---------------------------------------|---|-------------------------------------|-------------|
| COMMERCIAL INVOICE | | | | | |
| Exporter reference no. | | Importer purchase/order/reference no. | | Invoice expiration date: | |
| Exporter/Shipper (Name and Physical Address) | | | Importer/Consignee (Name and Physical Address) | | |
| Tel: | Fax: | Email: | Tel: | Fax: | Email: |
| Intermediate consignee (Name, Physical Address) | | | Buyer (If other than consignee - Name and physical address) | | |
| Tel: | Fax: | Email: | Tel: | Fax: | Email: |
| Notify Party (Name, Physical Address) | | | Terms and conditions of delivery and payment (including Incoterms): | | |
| Tel: | Fax: | Email: | <ul style="list-style-type: none"> • Freight (please mark): Prepaid _____ Collect _____ • Title transfer occurs at: • Payment terms: | | |
| Marks & Numbers: | Total number of packages: | | Total number of packages: | Dimensions HxWxL (m ³): | |
| Port of loading: | Port of discharge: | | Total net weight (kg): | Currency of sale: | |
| Final destination: | BOL/AWB No. | | Transportation method: Vessel/flight no: | Date of shipment: L/C No. | |
| Complete and accurate description of the goods including item no., product description, HS/tariff classification code and country of origin | | | Quantity (Unit of measure) | Unit Price | Total Price |
| <ul style="list-style-type: none"> • Packing costs • Freight costs • Other transportation-related costs • Handling • Insurance costs • Assists • Additional fees <p>Duties and taxes</p> | | | | | |
| | | | Grand Total | | |
| Signature, initials, name, title & position | | Date | Place | | |

Sample AGOA Textile Certificate of Origin Form

| African Growth and Opportunity Act Textile Certificate of Origin (Revised May 2008) | | |
|---|---|---|
| 1. Exporter Name & Address: | 3. Importer Name & Address: | |
| 2. Producer Name & Address: | 4. Preference Group: | |
| 5. Description of Article: | | |
| Group | <i>Each description below is only a summary of the cited provision.</i> | Legal Provision |
| 1-A | Apparel assembled from U.S. fabrics and/or knit-to-shape components, from U.S. yarns. All fabric must be cut in the United States. | 19 CFR 10.213(a)(1) |
| 2-B | Apparel assembled from U.S. fabrics and/or knit-to-shape components, from U.S. yarns. All fabric must be cut in the United States. After assembly, the apparel is embroidered or subject to stone-washing, enzyme-washing, acid washing, perma-pressing, oven-baking, bleaching, garment-dyeing, screen printing, or other similar processes. | 19 CFR 10.213(a)(2) |
| 3-C | Apparel assembled from U.S. fabrics and/or U.S. and beneficiary country knit-to-shape components, from U.S. yarns and sewing thread. The U.S. fabrics may be cut in beneficiary countries, or in beneficiary countries and the United States. | 19 CFR 10.213(a)(3) or 10.213(a)(11) |
| 4-D | Apparel assembled from beneficiary country fabrics and/or knit-to-shape components, from yarns originating in the U.S. and/or one or more beneficiary countries. | 19 CFR 10.213(a)(4) |
| 5-E | Apparel assembled or knit-to-shape and assembled, or both, in one or more lesser developed beneficiary countries regardless of the country of origin of the fabric or the yarn used to make such articles. | 19 CFR 10.213(a)(5) |
| 6-F | Knit-to-shape sweaters in chief weight cashmere. | 19 CFR 10.213(a)(6) |
| 7-G | Knit-to-shape sweaters 50 percent or more by weight of wool measuring 21.5 microns in diameter or finer. | 19 CFR 10.213(a)(7) |
| 8-H | Apparel assembled from fabrics or yarns considered in short supply in the NAFTA, or designated as not available in commercial quantities in the United States. | 19 CFR 10.213(a)(8) or 10.213(a)(9) |
| 9-I | Handloomed fabrics, handmade articles made of handloomed fabrics, or textile folklore articles – as defined in bilateral consultations; Ethnic printed fabric. | 19 CFR 10.213(a)(10) |
| 0-J | Textile products of a lesser developed beneficiary country classifiable under chapters 50 through 60, or 63, that are wholly formed in one or more such countries from fibers, yarns, fabrics, fabric components or components knit-to-shape that are also the product of one or more such countries. | 19 USC 3721(b)(8) |
| 6. U.S./African Fabric Producer Name & Address: | 7. U.S./African Yarn Producer Name & Address: | |
| | 8. U.S. Thread Producer Name & Address: | |
| 9. Handloomed, Handmade, or Folklore Article: | 10. Name of Short Supply or Designated Fabric or Yarn: | |
| I certify that the information on this document is complete and accurate and I assume the responsibility for proving such representations. I understand that I am liable for any false statements or material omissions made on or in connection with this document. I agree to maintain, and present upon request, documentation necessary to support this certificate. | | |
| 11. Authorized Signature: | | 12. Company: |
| 13. Name: (Print or Type) | | 14. Title: |
| 15. Date: (DD/MM/YY) | 16. Blanket Period From: _____ To: _____ | 17. Telephone: Facsimile: _____ |

AGOA Textile Certificate of Origin Instructions

AGOA Textile Certificate of Origin Instructions

Block 1: State the legal name and address (including country) of the exporter.

Block 2: State the legal name and address (including country) of the producer. If there is more than one producer, attach a list stating the legal name and address (including country) of all additional producers. If this information is confidential, it is acceptable to state “available to Customs upon request” in block 2. If the producer and the exporter are the same, state “same” in block 2.

Block 3: State the legal name and address of the U.S. importer.

Block 4: Insert the number and/or letter that designates the preference group which applies to the article according to the description contained in the CFR provision cited on the Certificate for that group.

Block 5: Provide a full description of each article. The description should be sufficient to relate it to the invoice description and to the description of the article in the international Harmonized System. Include the invoice number as shown on the commercial invoice or, if the invoice number is not known, include another unique reference number such as the shipping order number.

(Blocks 6 through 10 must be completed only when the block in question calls for information that is relevant to the preference group identified in block 4)

Block 6: State the legal name and address (including country) of the fabric producer.

Block 7: State the legal name and address (including country) of the yarn producer.

Block 8: State the legal name and address of the U.S. thread producer.

Block 9: State the name of the textile folklore article or state that the article is handloomed fabric or handmade article made of handloomed fabrics.

Block 10: Complete only when preference group “8” and/or “H” is inserted in block 4. State the name of the fabric or yarn that is in short supply in the NAFTA, or that has been designated as not available in commercial quantities in the United States.

Block 11: The textile certificate of origin must be signed by the producer in the beneficiary country. An exporter who is not the producer may sign the certificate on the basis of reasonable reliance on the producer’s written representation that the article qualifies, or on a completed and signed certificate of origin from the producer.

Block 12: Insert the company name of the person signing block 11.

Block 13: Type or print the name of the person in block 11.

Block 14: Insert the title of the person in block 11.

Block 15: Insert the date on which the Certificate was completed and signed.

Block 16: Complete if the Certificate is intended to cover multiple shipments of identical articles as described in block 5 that are imported into the United States during a specified period of up to one year (see 19CFR10.216(b)(4)(ii)). The “from” date is the date on which the Certificate became applicable to the article covered by the blanket Certificate (this date may be prior to the date reflected in block 15). The “to” date is the date on which the blanket period expires.

Block 17: Insert the telephone and facsimile numbers at which the person who signed the Certificate may be contacted.

Sample U.S. Customs Entry Form 7501

| | | | | | | | | | | | | | | |
|--|--------------------------------|---|----------------------|---------------------------------------|--|---|--|----------------------------|-------------------|---------|-------|--|-----|--|
| Form Approved OMB No. 1651-0022 | | | | | | | | | | | | | | |
| DEPARTMENT OF HOMELAND SECURITY U.S. Customs and Border Protection | | | | | | | | | | | | | | |
| ENTRY SUMMARY | | | | | | | | | | | | | | |
| 8. Importing Carrier | | | 9. Mode of Transport | | 10. Country of Origin | | | 11. Import Date | | | | | | |
| 12. B/L or AWB No. | | | 13. Manufacturer ID | | 14. Exporting Country | | | 15. Export Date | | | | | | |
| 16. I.T. No. | | 17. I.T. Date | | 18. Missing Docs | | 19. Foreign Port of Lading | | 20. U.S. Port of Unloading | | | | | | |
| 21. Location of Goods/G.O. No. | | 22. Consignee No. | | 23. Importer No. | | 24. Reference No. | | | | | | | | |
| 25. Ultimate Consignee Name and Address | | | | | | 26. Importer of Record Name and Address | | | | | | | | |
| City | | | State | | Zip | | City | | | State | | | Zip | |
| 27. | | 28. Description of Merchandise | | | | 32. | | 33. | | | 34. | | | |
| Line No. | A. HTSUS No. B. ADA/CVD No. | 29. A. Grossweight B. Manifest Qty. | 30. | 31. Net Quantity in HTSUS Units | A. Entered Value B. CHGS C. Relationship | | A. HTSUS Rate B. ADA/CVD Rate C. IRC Rate D. Visa No. | | Duty and I.R. Tax | | | | | |
| | | | | | | | | | | Dollars | Cents | | | |
| Other Fee Summary for Block 39 | | 35. Total Entered Value \$ Total Other Fees \$ | | | | CBP USE ONLY | | | TOTALS | | | | | |
| | | A. LIQ CODE | | B. Ascertained Duty | | 37. Duty | | | | | | | | |
| | | REASON CODE | | C. Ascertained Tax | | 38. Tax | | | | | | | | |
| | | | | D. Ascertained Other | | 39. Other | | | | | | | | |
| | | | | E. Ascertained Total | | 40. Total | | | | | | | | |
| 36. DECLARATION OF IMPORTER OF RECORD (OWNER OR PURCHASER) OR AUTHORIZED AGENT | | | | | | | | | | | | | | |
| <p>I declare that I am the <input type="checkbox"/> Importer of record and that the actual owner, purchaser, or consignee for CBP purposes is as shown above, OR <input type="checkbox"/> owner or purchaser or agent thereof. I further declare that the merchandise <input type="checkbox"/> was obtained pursuant to a purchase or agreement to purchase and that the prices set forth in the invoices are true, OR <input type="checkbox"/> was not obtained pursuant to a purchase or agreement to purchase and the statements in the invoices as to value or price are true to the best of my knowledge and belief. I also declare that the statements in the documents herein filed fully disclose to the best of my knowledge and belief the true prices, values, quantities, rebates, drawbacks, fees, commissions, and royalties and are true and correct, and that all goods or services provided to the seller of the merchandise either free or at reduced cost are fully disclosed.</p> <p>I will immediately furnish to the appropriate CBP officer any information showing a different statement of facts.</p> | | | | | | | | | | | | | | |
| 41. DECLARANT NAME | | | TITLE | | | SIGNATURE | | | DATE | | | | | |
| 42. Broker/Filer Information (Name, address, phone number) | | | | | | 43. Broker/Importer File No. | | | | | | | | |
| CBP Form 7501 (04/05) | | | | | | | | | | | | | | |

About the Ministry of Trade, Industry and Cooperatives



MINISTRY OF TRADE, INDUSTRY AND COOPERATIVES



Amelia A. Kyambadde (MP) |
Minister for Trade, Industry and
Cooperatives, Republic of Uganda

The Ministry of Trade Industry and Cooperatives is ready to meet the needs of Ugandan exporters. The Ministry's external trade department is responsible for developing, coordinating, regulating, promoting and facilitating domestic and external trade, with a particular emphasis on export promotion and access to regional and international markets. Find out more at www.mtic.go.ug.

The Ministry also maintains a trade portal (www.ugandatrades.go.ug), which you can access here. The portal provides export procedures for coffee, cement, fruits, vegetables, maize, flowers, and more. It also provides access to ePing, a global online tool that enables private and public stakeholders to access and discuss SPS and TBT notifications covering products and markets of interest in a timely manner. ePing is a joint initiative by the United Nations, World Trade Organization and International Trade Center.

CONTACT US

Ministry of Trade, Industry and Cooperatives
Plot 6/8, Parliamentary Avenue
P.O. Box 7103 Kampala,
Tel: 0312 324 000/+256-312 324 268/230
www.mtic.go.ug

About the AGOA Country Response Office



AGOA COUNTRY RESPONSE OFFICE



Susan Muhwezi | Senior Presidential Advisor on AGOA & Trade

AGOA Country Response Office was set up by H.E. Yoweri Kaguta Museveni the President of Uganda in 2002 after the enactment of AGOA into law on 18th May 2000.

"AGOA is the best opportunity given by U.S.A. to sub-Saharan Africa in the last 500 years and noted that trade not aid is the only way to eradicate poverty and promote sustainable growth," said H.E. Yoweri Kaguta Museveni. AGOA Country Response Office is headed by Susan Muhwezi, Senior Presidential Advisor.

CONTACT US

AGOA Country Response Office

9th Floor, South Wing, Workers House [CGI]

Tel: +256 414 343 222 / +256 414 343 252

Email: susan.muhwezi@agoa.ug

www.agoauganda.go.ug

About the USAID East Africa Trade and Investment Hub

The USAID East Africa Trade and Investment Hub works to boost trade and investment with - and within - East Africa. The goal of the Hub is to deepen regional integration, increase the competitiveness of select regional agriculture value chains, promote two-way trade with the U.S. under the African Growth and Opportunity Act (AGOA) and facilitate investment and technology that drives trade growth intraregionally and to global markets. Our main focus is on the East African Community countries - Burundi, Kenya, Rwanda, Tanzania and Uganda. We also provide AGOA-related support in Ethiopia, Madagascar and Mauritius. The USAID East Africa Trade and Investment Hub is a proud component of the U.S. presidential initiative, Feed the Future.

Regional Scope of the USAID East Africa Trade and Investment Hub



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OUR PARTNERS



THE REPUBLIC OF UGANDA

MINISTRY OF TRADE,
INDUSTRY AND COOPERATIVES



AGOA COUNTRY
RESPONSE OFFICE



THE REPUBLIC OF UGANDA

MINISTRY OF AGRICULTURE,
ANIMAL INDUSTRY AND FISHERIES



Uganda Revenue Authority
DEVELOPING UGANDA TOGETHER

